**THE FREE LIBRARY OF NEW HOPE SOLEBURY**

**Board of Trustees Meeting Minutes – Draft Copy**

**August 14, 2019**

In Attendance: Ron Cronise, President; Liz Jordan, Vice-President; Colin Jenai, Joanne Reszka, Julia Klossner, Doug Brindley, Larry Davis and Connie Hillman. Excused: Kay Reiss and Polly Wood. Also attending: Charlie Huchet and Christopher Whitney

Christopher Whitney was introduced as a potential Trustee candidate. He shared some of his background and his interest in the Library.

**I. CALL TO ORDER** – Ron Cronise called the meeting to order at 5:30. **MOTION** by Colin to approve the minutes of the July 17, 2019 Meeting. **SECONDED** by Doug, **APPROVED** by all.

**II. FINANCE REPORT** – Larry Davis

Larry updated the Board on Investment Performance and presented the Treasurer’s Report (next page). We have received funds from Solebury. Larry also updated us on an excellent financial practices workshop he attended and gave the Board a handout from the workshop that would make good discussion content for our strategic planning session in 2020.



**III. DIRECTOR’S REPORT** – Connie Hillman

The summer reading program concluded on August 8. Connie will provide statistics in the September report.

District Information:

* We will receive an increase to our 2019-2020 budget. BCFL says that for budgeting purposes, this will result in an approximately 9.18% increase to our state aid. This roughly comes to an additional $2,662. There is also a positive feeling that there will also be an additional increase next year.
* The Doylestown Library will close for a new roof this fall. The estimated time of closure is 2-12 weeks. If we experience an increase in usership due to the closings and require additional desk help, BCFL is willing to send us a staff member. This would be free of charge.
* Computer replacements will begin in September. This year we are getting two computers (one public, one staff) replaced at a cost of $1,448.
* Building Issues: The fire alarm continues to chirp sporadically. Connie called Holicong Security, and they sent a technician out again. Connie was told that since this was an extension of the problem, there would be no charge. It turns out they did not charge us for the first hour, but for the additional ½ hour the tech was here. At this point, we are just going to ignore the chirping.
* We will be adding two new Museum Passes to our offerings: The Mercer Museum/Fonthill and The National Museum of Industrial History in Bethlehem. Due to low circulation, we have elected to drop the Pennsylvania Academy of Fine Art, The Garden State Discovery Museum and The National Jewish History Museum.

Upcoming Programs for the Fall:

* Reading Goes to the Dogs (Kids have an opportunity to read to a therapy dog) on Saturday, September 28.
* Genealogy Workshops with Wendy Appleton of the Solebury Historical Society begin September 21.
* Adult Yoga begins September 23.
* Essential Oils (September 18) and Unlocking the Secrets of your Dreams (September 25) round out this New Age month.
* Connie also mentioned the Woodstock program on August 15.

**IV. PROPERTY** – Larry Davis

See Director’s report. We will address the sign issue with the Borough for the Library’s three parking spaces on the north side of W. Ferry Street in September.

**V. DEVELOPMENT** – Doug Brindley

Doug and Julia will be meeting Jacqui Griffith on Friday, August 16, to review a development list with her.

**VI. MARKETING** – Liz Jordan

* On September 6, the Marketing Committee and Connie will meet with Regina Fried, the District’s Marketing and PR Consultant, to review the Library’s materials and tap into her expertise on library marketing, PR and development. This meeting was rescheduled from July 26.
* Additionally, the Marketing Committee continues to work on the Bee publicity and program and will prepare the invitation packet for the Cheryl Baldi event.
* Our Fall Appeal mailing is scheduled to go out in late October. We are investigating some USPS mail options to ensure our mailer gets to Solebury post office boxes. Please expect a draft copy of the mailing to review in late September.

**VII. GOVERNANCE** – Kay Reiss, excused

**VIII. SPELLING BEE** – Joanne Reszka

* We need teams! Please ask around as we need 13 more spelling teams. Deadline for team registration is September 1, but this date can slip a little.
* Joanne will collect Raffle items and keep them her house.
* Yard signs are out in the community. If you see one that is not secure, please stop and fix if you are able.
* A special Bee meeting is scheduled for September 11 at 5 p.m. We will take the Trustee photo for our ad at this meeting.
* Doug said that the word lists are ready to go.
* Julia reported on the Bake Sale and will be reaching out to local bakeries, Giant and BJ’s.
* Charlie reported on the volunteers for the stage, doors/tickets, snacks and raffle.

**IX. CHERYL BALDI EVENT** – Colin Jenei

The date and venue are secured (Monday, November 4 at 1740 House). Cheryl Baldi’s list of invitees will be coming to the Board in late August. We will supplement this list with appropriate patrons/donors. The invitation will go out in September.

**X. FRIENDS REPORT**

Charlie Huchet reported that the Friends have a full calendar of fall events. What’s more, Connie said that the funds from the FOL are available for new shelving in the children’s room.

**XI. OTHER ITEMS**

Ron updated the Board on conversations and meetings (both past and forthcoming) that he has had advocating for the Library, including: former PA State Rep. Helen Tai, Solebury Township Supervisor Bob McEwan and PA State Rep. Wendi Davis. He hopes to meet with PA State Senator Steve Santarseiro in September.

Next meeting is September 18, 2019.

Respectfully submitted,

Liz Jordan

Vice President