**THE FREE LIBRARY OF NEW HOPE SOLEBURY**

**Board of Trustees Meeting Minutes – APPROVED**

**July 19, 2023**

In attendance: Doug Brindley, President; Joanne Reszka, Vice President; John Schuster, Treasurer; Liz Jordan, Secretary; Deirdre Alderfer (via Zoom); Stacy Smith; Connie Hillman. Also attending: Pam Kerr (representing the Friends of the Library). Excused: Julia Klossner, Christopher Whitney, Shereen White

1. **CALL TO ORDER** – Doug Brindley

The meeting was called to order by Doug at. 5:31 p.m.

**MOTION** by Stacy to accept the minutes of the June 19, 2023, meeting. **SECONDED** by John. **APPROVED** by all.

1. **FRIENDS OF THE LIBRARY REPORT** – Pamm Kerr

The FOL Book Sale launched the weekend of July 15-16. Volunteers are needed.

1. **FINANCE REPORT** – John Schuster
2. **Operations**

**Income Statement:** Excluding investment activity, June revenues totaled approximately $20,500. June revenues included approximately $17,500 from New Hope (we have now received almost all their yearly contribution) and approximately $2,300 from individual contributions, including approximately $800 from the Royal Tea fundraiser.

Total expenses for June were approximately $25,200. There were no significant unbudgeted expenses in June. Purchases of library materials are approximately $6,000 behind budget.

**Balance sheet:** Cash on hand of approximately $175,000 at the end of June decreased approximately $5,000 from the previous month and provides expense coverage for approximately 7 months. Net worth was approximately $2,415,000 as of June 30, 2023. The net worth calculation does include the value of the investment portfolio.

1. **Investments**

The unrestricted endowment balance at the end of June was $1,307,563. The Vanguard stock and bond funds increased in June, and the endowment fund had a 10% return on investment since the beginning of the year. The library’s Vanguard portfolio of four stock and bond index funds is designed to produce solid returns over time, rather than react to short-term market movements.

The restricted endowment balance was $124,643 at the end of June. The restricted endowment fund is invested in the same Vanguard stock and bond funds as the unrestricted endowment fund, so it had a similar experience during June as the unrestricted endowment fund.

The non-endowment general fund balance was $36,338 at the end of June 2023

Doug asked the Board to accept the financial report. **ACCEPTED** by all.

1. **Insurance Discussion Follow Up**

The following continues the discussion from last month about the recommendations from GMG Insurance Group:

* The Valuable Papers coverage (for books and records) is currently $400,000 with a $250 deductible. The replacement value appears to be closer to $500,000. The library has ‘Stretch’ coverage of $350,000 for a variety of items that includes Valuable Papers: however, the broker recommends increasing the Valuable Records coverage to $500,000, with an increase in premium of $22 per year.
* The Fine Arts coverage is $50,000, with a limit of $25,000 per piece. That includes the piece on loan in the front yard. The Nakashima pieces alone (table chairs, lounge chairs, circular table and dining tables) may be higher than the current coverage. The Board discussed a variety of possible ways to obtain a value for the Library’s artwork. Also, the broker recommends creating a list of the library’s Fine Art.
* The library’s business personal property limit is $31,500. That includes computers. The estimated replacement value of the shelving and front desk is about $100,000. Increasing this coverage would cost $93 per year.
* Adding cyber coverage to the library’s policy would cost $772 per year. Connie checked to see what other BCFL libraries are doing. One has it in their declarations (rather than a separate policy), but others don’t seem carry it.
* The Board discussed getting umbrella coverage, which would provide an additional $1 million coverage to the library’s general, auto and liability exposures.  The quote was $343 per year.
* The Board discussed increasing the deductible for property liability from $500 to $2,500 for an annual savings of $174.
* The Board discussed adding flood coverage (premium increase TBD).

Following the discussion, the Board resolved to increase the Valuable Papers and business property liability insurance limits, as well as increase the business property liability deductible, each as described above, and to continue to review the Fine Arts coverage. The Board decided to defer other changes to the Library’s coverages.

**MOTION** to accept changes (above) by John. **SECONDED** by Stacy. **APPROVED** by all.

1. **DIRECTOR’S REPORT** – Connie Hillman

**District Meeting Agreements:** Connie has sent out the final copies of the IT and SLA agreements for any final questions and comments. These are due to be signed and submitted by October 1. If the Board has no questions, Connie will sign and submit them in September.

**Overdrive Discussions**: Connie has had several meetings with the other libraries interested in obtaining an Overdrive e-book subscription, as well as a conversation with the Overdrive representative. Overdrive is the only e-platform compatible with a Kindle reader. For about $2,000 ($300 platform fee, $1,700 materials), the library could obtain a subscription, collaborating with other libraries to share collections. Connie noted that it looks promising and hopes to have Overdrive ready for patrons by the fall.

**Property Issue**: On Monday, July 17, the staff found the left corner of the children’s department wet from the heavy rains over the weekend. Connie has asked David Gates from Best Buddies Landscaping for possible long-term solutions. This is not a new problem, and more cost-friendly options only work in the short term.

**Food Drive:** Aubrey Proud from the Bucks County Opportunity Council asked the library about being a collection point for their upcoming food drive. Since the collection box seemed manageable for the space and biweekly collections of the donated goods are promised, it will be a positive community outreach. The box will be in place from September 11 through October 27.

**The** **Afternoon with Royal-Tea** was well received by 32 guests, who enjoyed a presentation on the life of Queen Elizabeth II followed by tea and goodies. The event netted approximately $800 and lots of goodwill. Thanks to all who supported the event.

**Programming.** The Summer Reading Program is going well. On July 26, actress Michele LaRue will be presenting *Gettysburg: One Woman’s War*, a unique dramatization of a civilian’s perspective of the Battle of Gettysburg. Plans are also in the works for an in-person Blood Pressure screening (August) and Biometrics Screening (October) in collaboration with Doylestown Hospital.

1. **PROPERTY** – Stacy Smith

In addition to the Director’s Report regarding the seepage in the children’s room, Stacy will reach out to a waterproofing company for a quote.

1. **DEVELOPMENT** – Julia Klossner(received in advance)

Development efforts are being funneled toward the Poe event at this time.

1. **MARKETING** – Liz Jordan

No report. (See other business for Poe event update.)

1. **GOVERNANCE** – Shereen White and Christopher Whitney (received in advance)

The Board will receive amendments to the bylaws to vote on at the next scheduled meeting.

1. **OTHER ITEMS** – Doug Brindley

* Doug expects to hear soon about the availability of Lawrence Schiller for a lecture and silent auction fundraising event in September.
* McCaffery’s Food Markets and River Valley Realty are sponsoring the **Edgar Allan Poe fundraising event** on October 19, which is being hosted by The Logan Inn. Edgar Allan Poe’s appearance is also made possible by a donation from patrons Tricia and Scott Reines. Publicity for the event launched this week. Tickets will go on sale in mid-September.
* Joanne and Stacy reported that the library services agreement between Solebury Township and the library was voted on unanimously at the July 18 township meeting. A copy of the agreement (which was signed at the meeting by Chairman Mark Baum Baicker) is added as Addendum #2.

**MOTION** by John to adjourn at 6:38 p.m. **SECONDED** by Liz. **APPROVED** by all.

Next meeting: September 20, 2023.

Respectfully submitted,

Liz Jordan, Secretary

**Addendum #1:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **June 2023 Prior Years Comparison** | | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Circulation** | **Circulation** | **Circulation** |  |  | **Total** |  |  |
|  | **Adult** | **Child** | **Young Adult** | **Online Renewals** | **E-Circulation\*** | **Circulation** |  |  |
| **2019** | 2149 | 1726 | 118 | 612 | 1488 | 6093 |  |  |
| **2020** | 489 | 202 | 35 | 50 | 2177 | 2953 |  |  |
| **2021** | 1733 | 1339 | 67 | 709 | 1455 | 5303 |  |  |
| **2022** | 1291 | 1701 | 68 | 749 | 1406 | 5215 |  |  |
| **2023** | 1313 | 1697 | 39 | 970 | 1610 | 5629 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 22 | -4 | -29 | 221 | 204 | 414 |  |  |
|  | 1.70% | -0.24% | -42.65% | 29.51% | 14.51% | 7.94% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Circulation** | **Circulation** | **Circulation** | **Circulation** |  |  |  |  |
|  | **to New Hope** | **to Solebury** | **Out of State** | **Other** | **E-Resources\*\*** | **New Users** |  |  |
| **2019** | 821 | 2122 | 96 | 1439 | 344 | 42 |  |  |
| **2020** | 201 | 360 | 13 | 221 | 839 | 6 |  |  |
| **2021** | 872 | 1890 | 41 | 992 | 2887 | 18 |  |  |
| **2022** |  |  |  |  | 4312 | 43 |  |  |
| **2023** |  |  |  |  | 5031 | 56 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 0 | 0 | 0 | 0 | 719 | 13 |  |  |
|  | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | 16.67% | 30.23% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Holds** | **Holds** | **Ratio** |  | **Computer** | **Computer** | **Computer** |  |
|  | **Outgoing** | **Incoming** | **Holds Out/In** |  | **Uses** | **Time** | **Avg Time** |  |
| **2019** | 955 | 1004 | 0.951 |  | 323 | 187 | 34.693 |  |
| **2020** | 603 | 719 | 0.839 |  | 0 | 0 | 0 |  |
| **2021** | 824 | 917 | 0.899 |  | 68 | 28 | 24.353 |  |
| **2022** | 337 | 531 | 0.635 |  | 108 | 68 | 37.602 |  |
| **2023** | 415 | 529 | 0.784 |  | 114 | 62 | 32.649 |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 78 | -2 |  |  | 6 | -6 | -4.95 |  |
|  | 23.15% | -0.38% |  |  | 5.56% | -8.82% | -13.17% |  |
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| **June 2023 Prior Years Comparison** | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Programs** |  |  | **Programs** |  |  |  |  |
|  | **for Adults** | **Attendance** |  | **for Young Adults** | **Adult Attend** | **Young Adult Attend** |  |  |
| **2019** | 4 | 13 |  | 8 | 3 | 8 |  |  |
| **2020** | 7 | 41 |  | 1 | 10 | 53 |  |  |
| **2021** | 11 | 75 |  | 9 | 0 | 7 |  |  |
| **2022** | 7 | 43 |  | 1 | 0 | 3 |  |  |
| **2023** | 8 | 130 |  | 9 | 2 | 17 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 1 | 87 |  | 8 | 2 | 14 |  |  |
|  | 14.29% | 202.33% |  | 800.00% | #DIV/0! | 466.67% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Programs** |  |  |  | **Wireless** |  |  |  |
|  | **for Children** | **Adult Attend** | **Child Attend** |  | **Sessions** |  |  |  |
| **2019** | 15 | 75 | 651 |  | 238 |  |  |  |
| **2020** | 11 | 395 | 503 |  | 15 |  |  |  |
| **2021** | 20 | 123 | 179 |  | 78 |  |  |  |
| **2022** | 17 | 117 | 409 |  | 75 |  |  |  |
| **2023** | 18 | 79 | 251 |  | 66 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 1 | -38 | -158 |  | -9 |  |  |  |
|  | 5.88% | -32.48% | -38.63% |  | -12.00% |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **\* E-Circulation: Prior to April 2019, this only accounted for Overdrive usage. From April 2019 to August 2020, e-circulation included** | | | | | | |  |  |
| **Overdrive, Hoopla, Cloud Library, Zinio, and OneClickDigital. Beginning September 2020, Flipster is included while Overdrive,** | | | | | | |  |  |
| **Zinio, and OneClickDigital are no longer in use. Beginning June 2022, Kanopy is included. Starting June 2023, Comics Plus and** | | | | | | |  |  |
| **Newstand are included.** | |  |  |  |  |  |  |  |
| **\*\* E-Resources: Online reference including Ancestry.com, Heritage Quest, ABC Mouse, Morningstar, Brainfuse, Novelist,** | | | | | |  |  |  |
| **Novelist Select, LinkedIn Learning, Learning Express (expired 2/21), Consumer Reports, Value Line, Newsbank, JobNow,** | | | | | |  |  |  |
| **Niche Academy, The New York Times Online, and The Wall Street Journal.** | | | |  |  |  |  |  |
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| **June 2023 Prior Years Comparison** | |  |  | **YEAR TO DATE** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Circulation** | **Circulation** | **Circulation** |  |  | **Total** |  |  |
|  | **Adult** | **Child** | **Young Adult** | **Online Renewals** | **E-Circulation\*** | **Circulation** |  |  |
| **2019** | 12645 | 8596 | 338 | 4342 | 7106 | 33027 |  |  |
| **2020** | 6169 | 3208 | 189 | 1473 | 12193 | 23232 |  |  |
| **2021** | 8037 | 5360 | 286 | 3674 | 8917 | 26274 |  |  |
| **2022** | 7073 | 7337 | 155 | 4616 | 8477 | 27658 |  |  |
| **2023** | 7499 | 7546 | 152 | 5221 | 9465 | 29883 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 426 | 209 | -3 | 605 | 988 | 2225 |  |  |
|  | 6.02% | 2.85% | -1.94% | 13.11% | 11.66% | 8.04% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Circulation** | **Circulation** | **Circulation** | **Circulation** |  |  |  |  |
|  | **to New Hope** | **to Solebury** | **Out of State** | **Other** | **E-Resources\*\*** | **New Users** |  |  |
| **2019** | 5506 | 11783 | 745 | 7492 | 1260 | 175 |  |  |
| **2020** | 2470 | 5629 | 248 | 2928 | 5044 | 52 |  |  |
| **2021** | 4390 | 9191 | 275 | 4516 | 10483 | 91 |  |  |
| **2022** |  |  |  |  | 24024 | 152 |  |  |
| **2023** |  |  |  |  | 29126 | 335 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 0 | 0 | 0 | 0 | 5102 | 183 |  |  |
|  | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | 21.24% | 120.39% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Holds** | **Holds** | **Ratio** |  | **Computer** | **Computer** |  |  |
|  | **Outgoing** | **Incoming** | **Holds Out/In** |  | **Uses** | **Time** |  |  |
| **2019** | 5139 | 5570 | 0.923 |  | 1659 | 986 |  |  |
| **2020** | 2694 | 3060 | 0.880 |  | 496 | 240 |  |  |
| **2021** | 4628 | 4881 | 0.948 |  | 254 | 98 |  |  |
| **2022** | 2698 | 3138 | 0.860 |  | 474 | 259 |  |  |
| **2023** | 2492 | 3116 | 0.800 |  | 615 | 329 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | -206 | -22 |  |  | 141 | 70 |  |  |
|  | -7.64% | -0.70% |  |  | 29.75% | 27.03% |  |  |
|  |  |  |  |  |  |  |  |  |
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| **June 2023 Prior Years Comparison** | |  |  | **YEAR TO DATE** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Programs** |  |  | **Programs** |  |  |  |  |
|  | **for Adults** | **Attendance** |  | **for Young Adults** | **Adult Attend** | **Young Adult Attend** |  |  |
| **2019** | 27 | 411 |  | 29 | 3 | 39 |  |  |
| **2020** | 50 | 366 |  | 11 | 10 | 66 |  |  |
| **2021** | 63 | 1023 |  | 26 | 9 | 80 |  |  |
| **2022** | 63 | 501 |  | 7 | 0 | 24 |  |  |
| **2023** | 69 | 702 |  | 27 | 2 | 76 |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | 6 | 201 |  | 20 | 2 | 52 |  |  |
|  | 9.52% | 19.65% |  | 76.92% | 22.22% | 65.00% |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Programs** |  |  |  | **Wireless** |  |  |  |
|  | **for Children** | **Adult Attend** | **Child Attend** |  | **Sessions** |  |  |  |
| **2019** | 99 | 525 | 1357 |  | 1401 |  |  |  |
| **2020** | 64 | 838 | 1544 |  | 577 |  |  |  |
| **2021** | 110 | 1178 | 2355 |  | 243 |  |  |  |
| **2022** | 80 | 496 | 1124 |  | 447 |  |  |  |
| **2023** | 69 | 463 | 1077 |  | 1065 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **22/23 Change** | -11 | -33 | -47 |  | 618 |  |  |  |
|  | -13.75% | -6.65% | -4.18% |  | 138.26% |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **\* E-Circulation: Prior to April 2019, this only accounted for Overdrive usage. From April 2019 to August 2020, e-circulation included** | | | | | | |  |  |
| **Overdrive, Hoopla, Cloud Library, Zinio, and OneClickDigital. Beginning September 2020, Flipster is included while Overdrive,** | | | | | | |  |  |
| **Zinio, and OneClickDigital are no longer in use. Beginning June 2022, Kanopy is included. Starting June 2023, Comics Plus and** | | | | | | |  |  |
| **Newstand are included. ##e-circulation for 1/22 through 7/22 is estimated based on 8/22 numbers.** | | | | |  |  |  |  |
| **\*\* E-Resources: Online reference including Ancestry.com, Heritage Quest, Morningstar, Learning Express (expired 2/21),** | | | | | |  |  |  |
| **Brainfuse, Novelist, ABC Mouse, Novelist Select, LinkedIn Learning, Consumer Reports, Newsbank, JobNow, Value Line,** | | | | | |  |  |  |
| **Niche Academy, The New York Times Online, and The Wall Street Journal. ### e-resource statistics for 1/22 through 7/22 are** | | | | | | |  |  |
| **estimated based on 8/22 numbers.** | |  |  |  |  |  |  |  |
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**ADDENDUM #2:**

AGREEMENT BETWEEN SOLEBURY TOWNSHIP AND THE FREE LIBRARY OF NEW HOPE AND SOLEBURY REGARDING SERVICES PROVIDED IN CONSIDERATION OF ONGOING FUNDING COMMITMENTS

This Agreement is made this \_\_\_\_\_\_ day of \_\_\_\_\_\_ , 2023 (“Effective Date”) by and between SOLEBURY TOWNSHIP, 3092 Sugan Road, Solebury Township, PA 18963 (“Township”) and the FREE LIBRARY OF NEW HOPE AND SOLEBURY, 93 W. Ferry Street, New Hope, PA 18938 (“Library”).

WHEREAS, the Township is a Second Class Township organized and existing under the Second Class Township Code, Act of May 1, 1933, P.L. 103, No. 69, as reenacted and amended;

WHEREAS, the Library is a corporation organized and existing under the Public Library Code, act of Nov. 1, 2012, P.L. 1683, No. 210 Cl. 24, and located in the Borough of New Hope, Pennsylvania;

WHEREAS, the Library provides services to the people of the Township, New Hope Borough, and other municipalities that wish to become affiliated with the Library;

WHEREAS, the Township currently funds a percentage of the Library’s operating expenses, and the two entities have agreed that a written services agreement between the parties will provide clarity for their shared and respective constituents as to value and services delivered by the Library.

LIBRARY SERVICES

1. Professional and Legal Status

The Library is operated as a full-service public library, fully meeting Pennsylvania state standards under the Commonwealth library code.

1. Library Philosophy

The Library connects patrons to the information they seek and provides materials for lifelong learning opportunities to patrons of all ages and backgrounds.

1. Affiliation with Bucks County Library System

The Library is not a satellite branch of any library organization, but is a full, independent member of the Bucks County Library System, which gives our patrons greater access to resources and provides the Library access to technical resources for delivery of its services.

1. Not a Municipal Institution

The Library is an independent non-profit institution that operates for the benefit of all patrons. It is not a department of any municipal entity.

1. Hours of Operation

The Library will be open for patron services a minimum of forty-five (45) hours per week, Monday through Saturday, not including unanticipated closures due to hazardous weather conditions, power failures, and/or Commonwealth and Bucks County health and safety advisories.

1. Professional Staff

The Library will adhere to the state library code in regard to minimum staffing levels for municipalities up to 20,000 residents.

1. Financial Responsibility

The Library, its professional staff, and its Board of Trustees will manage the library’s financial resources, including annual contributions provided by the Township, employing fiscally responsible and transparent processes, including regular presentations to the Township each year in which current and year-to-date financial performance and forecasts will be detailed. These reports will also be posted to the Library’s web site approximately one week before each the annual presentation to the BOS, as well as filed and maintained for 3 years on the Library’s website.

1. The Library’s Collections and Maintenance

The Library will maintain a dynamic collection of print, audio, and other digital media to be made available to the general public via usual and customary outlets (e.g., in person lending, online download, and on-site perusal).

1. Special Programs

Targeted and curated programs for people of all ages will be produced by the Library for the benefit of Solebury residents and the wider community on a regular basis.

1. Internet Access

The Library will maintain broadband internet connectivity, ensuring that wireless connectivity is available to patrons with compatible devices (or using the Library’s own public computers) during regular business hours and subject to the provisions and limitations, including outages beyond the Library’s control, of the Library’s broadband service provider.

1. Community Meeting Space

With prior reservation, certain discrete spaces in the Library building will be available for community groups to hold meetings, subject to the Library Director’s sole discretion and supervision.

1. Strategic Plan

The Library will develop and share via presentations and its website an ongoing, dynamic strategic plan.

1. Parking

The Library offers free parking for patrons, including four spaces immediately in front of the library and three spaces on the opposite side of Ferry Street (noted by signage provided by New Hope Borough). Said parking spaces are provided without charge to the Library by New Hope Borough and the Borough Council. In addition, patrons can park at nearby New Hope-Solebury High School, including the use of one designated Library parking space in the school lot. Curbside delivery of on-hold materials is also offered daily to patrons. The Library has no control over the number of free spaces provided.

1. Library User Statistics

The Library will make an annual presentation to the Board of Supervisors. Before each annual presentation, the Library will provide the Board of Supervisors Solebury residents usage statics to the extent such are available to the Library, past and current years’ income, expenses and budget, and a balance sheet of all library assets.

TOWNSHIP COMMITMENTS

1. Annual Funding

The Township has committed to contribute $125,000 toward Library funding in calendar year 2023, said funds to be applied to the general operations of the Library. The Board of Supervisors, as constituted with its current members, intends to maintain, but does not guarantee maintaining, a $125,000 baseline contribution in subsequent years.

1. Annual Review of Funding Commitment

The Board of Supervisors, as constituted with its current members, commits to a joint review with the Library of ongoing funding requirements in the third quarter of each year.

This Agreement may be executed in duplicate counterparts, each of which shall constitute an original but when taken together shall constitute a single contract. Execution shall be deemed to include electronic signatures which shall be of the same legal effect, validity, or enforceability as a manually executed signature. This Agreement is intended by the parties as a final expression and a complete and exclusive statement of the understanding of the parties hereto. No course or prior dealing between the parties, no usage of trade, and no parole or extrinsic evidence of any nature shall be used to supplement or modify any term or to indicate any condition to the effectiveness of this Agreement. This Agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania as if drafted equally by all of the parties hereto. This Agreement may not be amended or in any manner modified except in writing signing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

FOR SOLEBURY TOWNSHIP

By:

Mark Baum Baicker

Chairman, Board of Supervisors

FOR THE FREE LIBRARY OF NEW HOPE & SOLEBURY

By:

Doug Brindley

President, Board of Trustees